

Lewiston-Porter Central School District
Regular Board Education Meeting 08-24-2020
Transcript via Zoom Meeting

Transcript

BoE President Riordan:

Start the meeting with the pledge of Allegiance.

Move to accept the agenda for August 28, 2020, may I have a second, seconded by BoE Warrick, all in favor yes 6-0

Review of reports:

Policy Review Committee by BoE Orr:

First Reads, 6550 Leaves of absence to update for voting hours, and start of annual review for section 7000, just minor changes. 8241 BOCES updates.

Facilities Review Committee by Dr. Grupka

Next time MS air conditioning at will be included. Timeline together to make sure that the architects know that they have some goals that they have in terms of having the design implementation we talked a little bit about the electrical issue at the middle school which is now resolved but not without some additional work added to that so we will be putting all of that when the electricity and I kind of I don't want to play through the walk but it you know cut itself off it burned out some piping underneath the sidewalk in between the icing middle school that's where it actually failed and they were not able to pull everything out of the front of it so there were some additional costs associated with that emergency and it needed to be done everything looks good over there um we also talked about the capital outlay this week and then we're going to be ready to go.

Dr. Lyon/Mr. Casseri:

so today was a very important mention of tv because um we are quickly moving forward um building a very specific so based on those numbers um and one and a half and was reaching out to those today working as remote facilitators um very fortified long-term certification in order to be mostly accepted so we'll to so we now need to we need to take a look at all of those 163 students especially have to look at each of those individual students scheduled by schedule to see how they line up working on that um schedules we are also as you can probably imagine many of the teachers have never seen you know itself before um to bring those teachers up to speed and allow those people to so the goal is to help those kids facility identify and then either try to work through those problems as it's kind of going to go or study but if the content is they can't help them then they're going to need to people we are moving in that direction again I know the fans are getting asked to know their child's schedules I hope that they will recognize we need to understand how many of those remote learners and congressmen I didn't even bring that up working on technology distribution um and again so much of those first few days is going to be just this is what we're doing for this week greetings I'll see you tomorrow his is what the expectation tomorrow likes this is your assignments we will have those assignments turned in by next time on Tuesday first I want to say thank you to the board members who have been in attendance at the family forums it really is means a lot to us as administrators to know that you are there and support what we're doing um so thank you in terms of what Mr. Casseri just said or anything else that you've seen or read do you have any questions related to curriculum instruction or technology that I can answer all right thanks so much.

Dr. Grupka/ Mr. Casseri:

that's what I hope you would say shopping and storage and shipping and all the good things that have been going on so we've had people come in on the packaging CTE for our teachers and for our students so um all of our teachers actually all of our staff on the first day of school here we'll be receiving five masks that look like this um they'll get a hand sanitizer if they choose a plant goggles face shield and some of our sisters are getting expression masks if they're

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working with um teeth or hearing impaired um we have we also they'll get so they'll also get a spray battle of disinfectant and some um different policies in the class but those are really not for the elementary for our speech teachers and our OTC teams and psychologists we have some they're not touch the glass but they're like the best partitions and we actually ordered a different style from all of a fair amount of cleaners and sanitizers and machines and everything you can imagine just try to get things where we need them to be we bought adult um searches for our offices and for some of our teachers who have asked for accommodations the camera the multiple scanner temperature camera is already installed in the PVC so I think you know we're ready to go gowns and everything can you talk just a little bit about this what you're hearing from so initially we found out that there was going to be a 20 and they're probably holding much year is we'll change our fundamentals actually if we in fact don't receive it and here's a funny thing that you're closed now so you know who knows when we're going to find out about this and remember as much but that could be wrong too um so that first that first twenty percent equals so um moving forward what I'm hearing is at first we heard that they were not going to be giving them any use of pay money then they came out with a statement that said no it will be used to pay money budget accordingly deduct 20 and I got an email that says I could plan on deducting 20 from all future 18 so what I need you to know is our September payment um is really usually a big lump that that twenty percent of that first payment will be close to five hundred thousand dollars I need you to know that this is not good news um you know we have coming up in front right now where we can move forward and OT have to borrow they continue to do this or if we do make it a permanent foot um we are going to have to face with your cuts and I'm sorry to say that but 20 is not going to be manageable for us um it's the most um disturbing thing that I encountered to this point in this experience because distribution and let me remind you the care back money is not extra funding it's funding that was already there was a paradigm deduction and then a replacement and then they told them to share the replacement so the carat money is actually a negative impact for us right because I mean our budget is for instance I'm probably up to around 4. is not a mandated service so it's like you know you don't talk to him okay everyone how do you tell somebody that it's no and more than that you know early education is so important early education right is what does that mean

Internal Audit Presentation:

thank you me um so you should have started assessment that was absolutely so we started this process uh quite a few years ago back in 2015 office and then we evaluate that process to identify any weaknesses in those processes and then we do that with our first risk business well every year thereafter we meet with two people this year we did it remotely to go over all those processes of change so there are 13 different criteria that I used and that's what you will see on page seven and eight so um tells you the green areas are low risk most people have both areas from the chemistry anything that's yellow there are some areas on here you can see a few reds here those are high and at risk because those are your primary financial activities that could have a significant impact financial collaborations well that's where the problems are and then fight for all schools because that's really valid I'm happy to say that really I don't think there's any um just an information technology just couple more primarily so you know the areas that you control can do very well part of this report which is in the beginning talks about some of the um of the most significant business areas but there are other areas that are less significant to the daily operations that haven't been cross training and that's something that has been working on so if somebody should leave unexpectedly there's a main way that somebody can pick up something okay this is how I process something beyond the computer identification please make sure that everything is reported evaluates your process for developing staff and submitting classrooms UT they don't ever evaluate how those costs accumulated is that the other one is these types of class cash receipts that you step to so this is an area yeah small dollars smaller than you is think sure that you have the kind of events for which gate receipts are collected okay so we make sure that you do get the seats for all those effects and that goes with respect to the plans they do a very good job of moderating the planes on the battlefield it's not that you have to do it for every single transaction assessments vulnerability penetration testing making sure that that's something pleasing there's so much going on before you start

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you really need to be very aggressive new systems risk assessments but there were also they're also custodians of your servants so they've done some of this work back to the district so um so yes they are one of the few in this region I disaster recovery and also the business continuity so the next recovery is the component of the business so but that's a component and then lastly you know because we were doing this during the pandemic and so many people were working he had asked about having food for your information and that was not because exploded is so every other and our team is actually so even with those risks it's going out fairly low when you talk about that so phase two is assessment evaluate the risk assessment this is a draft so um we talked a little bit about it and I think that most people are going into that technology we're using it so much there are some things that we will literally get written up for every time because of the size of our district but the staffing unites the minimum amount of staff too much we will always have things like separation very low on the graphic really just shows where we are as is foreign thank you very much is you very much in terms of school stamp time five yes es which is first one

Can I just ask that you all speak into your microphones please thanks?

Mr. Casseri:

to make it work that is essential for it understand we are trying to cover as much very quickly you know um I just want to um really take a moment to say that in the community that without everyone needs them you mean that information about the policy I'd also like to welcome uh Andy sharp many of you love Andrew uh he's a student here and so many long term many different experiences.

CALL TO ORDER		
Call to Order	The Board President called the meeting to order at 6:00pm with the Pledge of Allegiance.	Jodee Riordan
Acceptance of Agenda	RESOLVED, that the Board of Education accept the Agenda for August 24, 2020. Motion made by Riordan, seconded by Warrick, to accept the agenda.	Approval, CARRIED, 6-0
Community Comments	No community comments	
REPORTS		
Committee Schedules and Reports	Board of Education Reports 09/14, Policy Review Committee 09/14, Work Session Board Meeting 09/15, Facility Committee Meeting 09/28, Regular Board Meeting	
Administrative Reports	Administrative Reports (PEC, IEC, MS, HS reports submitted) Assistant Superintendent for Curriculum, Instruction & Tech. Assistant Superintendent for Administrative Services Superintendent	Dr. Lyon Dr. Grupka Mr. Casseri

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Presentation	Internal Audit Presentation Code of Conduct	Ms. Barrett, Freed Maxick Mr. Casseri
BOARD OF EDUCATION INFORMATION		
Board Member Comments		C. Huebschmann J. Klemick A. Orr B. Warrick D. Mullen J. Riordan
DISTRICT OPERATIONS		
Minutes	RESOLVED , that the Board of Education approve the Minutes from the July 27, 2020, Regular Board Meeting, as submitted by the District Clerk. Motion made by Riordan, seconded by Mullen, to approve M-1.	M-1 Approval, CARRIED, 6-0
Minutes	RESOLVED , that the Board of Education approve the Minutes from the August 10, 2020, Work Session/Regular Meeting, as submitted by the District Clerk. Motion made by Riordan, seconded by Warrick, to approve M-2.	M-2 Approval, CARRIED, 6-0
Consent Agenda for Financial Operations	RESOLVED , that the Board of Education approve the following, Items NF-1 through NF-5, in the financial consent agenda as submitted by the Administration: Budget Status Reports Treasurer's Report Claims Transfer History Budget Transfers pending Board Approval Motion made by Riordan, seconded by Mullen, to approve NF-1 to NF-5.	NF-1 NF-2 NF-3 NF-4 NF-5 Approval, CARRIED, 6-0
OLD BUSINESS		
No Old Business		
NEW BUSINESS - ADMINISTRATION		
Policy Revision Acceptance of the First Reading	RESOLVED , at the first reading, that the Lewiston-Porter Board of Education accept the following policies; Policy 6550 Leaves of Absence Policy 7120, Age of Entrance Policy 7121, Diagnostic Screening of Students Policy 7130, Entitlement to Attend - Age and Residency Policy 7131, Education of Students in Temporary Housing Policy 7132, Non-Resident Students	NA-1 Approval, CARRIED, 6-0

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	<p>Policy 7133, Education of Students in Foster Care Policy 7150, Involuntary Transfer of Students Policy 8241, Patriotism, Citizenship, and Human Rights Education Motion made by Riordan, seconded by Warrick to approve NA-1.</p>	
<p>Approval of the Retention and Disposition Schedule for New York Local Government Records (LGS-1)</p>	<p>RESOLVED, that upon the recommendation of the Assistant Superintendent for Administrative Services, the Lewiston-Porter Board of Education approve the Retention and Disposition Schedule for New York Local Government Records (LGS-1) issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.</p> <p>FURTHER RESOLVED, that in accordance with Article 57-A:</p> <p>a. Only those records will be disposed of that are described in the Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein.</p> <p>b. only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.</p> <p>Motion made by Riordan, seconded by Mullen, to approve NA-2.</p>	<p>NA-2 Approval, CARRIED, 6-0</p>
<p>Approval of Parent member for CPSE and CSE Committees</p>	<p>RESOLVED, that upon the recommendation of the Superintendent of Schools, the Lewiston-Porter Board of Education approve Nicole Seguin as a Parent Member for the Committee on Preschool Special Education (CPSE) and Committee of Special Education (CSE). Motion made by Riordan, seconded by Mullen, to approve NA-3.</p>	<p>NA-3 Approval, CARRIED, 6-0</p>
<p>Adoption of the District-Wide Emergency Plan</p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education adopt the District-Wide Emergency Plan for the 2020-2021 school year. Motion made by Riordan, seconded by Warrick, to approve NA-4.</p>	<p>NA-4 Approval, CARRIED, 6-0</p>
<p>Approval of the Building Level Emergency Plans</p>	<p>RESOLVED, upon the recommendation of the Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education approve the building-level emergency plans for the 2020-2021 school Year. Motion made by Riordan, seconded by Warrick, to approve NA-5.</p>	<p>NA-5 Approval, CARRIED, 6-0</p>
<p>Approval of the Reopening Plan</p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education approve the initial Reopening Plan for the 2020-2021 school year. Motion made by Riordan, seconded by Warrick, to approve NA-6.</p>	<p>NA-6 Approval, CARRIED, 6-0</p>
<p>Approval to waive the Attendance Policy</p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education approve to waive the attendance policy due to the COVID-19 pandemic for the 2020-2021 school year. Motion made by Riordan, seconded by Mullen, to approve NA-7.</p>	<p>NA-7 Approval, CARRIED, 6-0</p>

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Approval of Expenditure from Repair Reserve	BE IT RESOLVED , that upon the recommendation of the Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education approves to expend \$32, 216.00 from the Repair Reserve to install laser systems on three (3) buildings across campus to aid in the removal of seagulls across campus. Motion made by Riordan, seconded by Orr, to approve NA-8.	NA-8 Approval, CARRIED, 6-0												
PUPIL PERSONNEL														
Recommendations for CSE Placement and Amendments	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: 2019/2020 School Year: 05/06/2020, 05/11/2020, 05/18/2020 2020/2021 School Year: 05/06/2020, 05/07/2020, 05/08/2020, 05/11/2020, 05/13/2020, 05/14/2020, 05/15/2020, 05/18/2020, 05/19/2020, 05/26/2020, 05/28/2020 Motion made by Riordan, seconded by Mullen, to approve NP-1.	NP-1 Approval, CARRIED, 6-0												
Recommendation for CPSE Placement and Amendments	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: 2020/2021 School Year: 07/20/2020, 08/11/2020 Motion made by Riordan, seconded by Mullen, to approve NP-2.	NP-2 Approval, CARRIED, 6-0												
PERSONNEL - CONSENT AGENDA														
	Motion made by Riordan, seconded by Mullen, to approve the Personnel Consent Agenda combining PRNI, PAA, PAI, PANI, PAPC.	Approval, CARRIED, 6-0												
Resignations/ Rescissions - <u>Non-Instructional</u>	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for resignations/rescissions. <table><tr><th>Name</th><th>Date</th><th>Position</th><th>Reason</th></tr><tr><td>Lara MacFarlane</td><td>8/7/20</td><td>Typist</td><td>Resignation</td></tr><tr><td>Barbara Ketch</td><td>3/30/20</td><td>Stenographer</td><td>Retirement</td></tr></table>	Name	Date	Position	Reason	Lara MacFarlane	8/7/20	Typist	Resignation	Barbara Ketch	3/30/20	Stenographer	Retirement	PRNI
Name	Date	Position	Reason											
Lara MacFarlane	8/7/20	Typist	Resignation											
Barbara Ketch	3/30/20	Stenographer	Retirement											
Appointments - Annual	RESOLVED , upon the recommendation for the Superintendent of Schools that the Board of Education accept the consent agenda for the following 2020-2021 annual appointments.	PAA												

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	<table><tr><td>Name</td><td>Appointment</td><td>Stipend</td></tr><tr><td>Michelle Conti</td><td>Advanced Placement Coordinator</td><td>\$3,000</td></tr></table>	Name	Appointment	Stipend	Michelle Conti	Advanced Placement Coordinator	\$3,000																											
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<div>Appointments -</div> <div>Instructional</div>	<div><div>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Instructional and Long-Term appointments. <i>The probationary expiration date is tentative and conditional only (unless extended in accordance with the law). Except to the extent required by the applicable provisions of Section 3012 of the Education Law. In order to be granted tenure the principal/teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the principal/teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.</i></div><table><tr><td>Name:</td><td>Andrew Sharpe</td></tr><tr><td>Placement:</td><td>High School</td></tr><tr><td>Position:</td><td>Special Education</td></tr><tr><td>Effective:</td><td>9/1/2020</td></tr><tr><td>Probationary Period:</td><td>09/01/2020 - 08/31/2024</td></tr><tr><td>Tenure Area:</td><td>Special Education</td></tr><tr><td>Certification:</td><td>Students w/disabilities Gr 7-12</td></tr><tr><td>Degree:</td><td>Masters</td></tr><tr><td>Step:</td><td>2</td></tr><tr><td>Salary:</td><td>\$45,735</td></tr></table><table><tr><td>Name:</td><td>Morgan Waple</td></tr><tr><td>Placement:</td><td>Middle School</td></tr><tr><td>Position:</td><td>Special Education</td></tr><tr><td>Effective:</td><td>9/01/2020</td></tr><tr><td>Probationary Period:</td><td>9/01/2020 - 8/31/2024</td></tr><tr><td>Tenure Area:</td><td>Special Education</td></tr></table></div>	Name:	Andrew Sharpe	Placement:	High School	Position:	Special Education	Effective:	9/1/2020	Probationary Period:	09/01/2020 - 08/31/2024	Tenure Area:	Special Education	Certification:	Students w/disabilities Gr 7-12	Degree:	Masters	Step:	2	Salary:	\$45,735	Name:	Morgan Waple	Placement:	Middle School	Position:	Special Education	Effective:	9/01/2020	Probationary Period:	9/01/2020 - 8/31/2024	Tenure Area:	Special Education	<div>PAI</div>
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	<table><tr><td>Certification:</td><td>Students w/disabilities Birth - Gr 2, Gr 1-6, Gr 7-12</td></tr><tr><td>Degree:</td><td>Masters</td></tr><tr><td>Step:</td><td>2</td></tr><tr><td>Salary:</td><td>\$45,735</td></tr></table> <table><tr><td>Name:</td><td>Sarah Evans Ph. D.</td></tr><tr><td>Placement:</td><td>High School</td></tr><tr><td>Position:</td><td>Science Teacher</td></tr><tr><td>Effective:</td><td>09/01/2020</td></tr><tr><td>Probationary Period:</td><td>09/01/2020 - 08/31/2020</td></tr><tr><td>Tenure Area:</td><td>Science</td></tr><tr><td>Certification:</td><td>Chemistry Gr 7-12</td></tr><tr><td>Degree:</td><td>Doctorate</td></tr><tr><td>Step:</td><td>1</td></tr><tr><td>Salary:</td><td>\$49,355</td></tr></table>	Certification:	Students w/disabilities Birth - Gr 2, Gr 1-6, Gr 7-12	Degree:	Masters	Step:	2	Salary:	\$45,735	Name:	Sarah Evans Ph. D.	Placement:	High School	Position:	Science Teacher	Effective:	09/01/2020	Probationary Period:	09/01/2020 - 08/31/2020	Tenure Area:	Science	Certification:	Chemistry Gr 7-12	Degree:	Doctorate	Step:	1	Salary:	\$49,355	
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Appointments - <u>Non-Instructional</u>	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Non-Instructional appointments. <table><tr><td>Name</td><td>Date</td><td>Position</td><td>Salary</td></tr><tr><td>*Jennifer Piwowarczyk</td><td>9/01/2020</td><td>Teacher Aide</td><td>\$12.70</td></tr></table> *Board approved in March 2020 but did not start due to COVID-19 pandemic.	Name	Date	Position	Salary	*Jennifer Piwowarczyk	9/01/2020	Teacher Aide	\$12.70	PANI																				
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Appointments - <u>Peer Coordinators</u>	RESOLVED , upon the recommendation of the Superintendent of Schools that the Lewiston-Porter Board of Education accept the consent agenda for Peer Coordinator appointments. <table><tr><td>Name</td><td>Appointment</td><td>Cat./Step</td><td>Stipend</td></tr><tr><td>Wendy Hauck</td><td>District Wide - Reading</td><td>1-7/2</td><td>\$3,216</td></tr><tr><td>Dana Thompson</td><td>District Wide - Bus./Tech/H&C</td><td>8-10/3</td><td>\$2,178.50</td></tr><tr><td>Nicole Krawczyk</td><td>District Wide - Bus./Tech/H&C</td><td>8-10/3</td><td>\$2,178.50</td></tr></table>	Name	Appointment	Cat./Step	Stipend	Wendy Hauck	District Wide - Reading	1-7/2	\$3,216	Dana Thompson	District Wide - Bus./Tech/H&C	8-10/3	\$2,178.50	Nicole Krawczyk	District Wide - Bus./Tech/H&C	8-10/3	\$2,178.50	PAPC												
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ADJOURNMENT																														

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Adjournment	Motion made by Riordan, seconded by Orr, to adjourn the meeting at 7:02 pm.	Approval, CARRIED, 6-0
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